

THE PARISH CHURCH OF ST JOHN THE BAPTIST, WICKHAMFORD

MEETING OF THE PARISHIONERS

FOR THE PURPOSES OF THE ELECTION OF CHURCHWARDENS

16TH MAY 2023 2PM AT ST JOHN THE BAPTIST CHURCH

Present: Shellie Ward (Chair); Carole Collis; Alison Remes; Michelle Young; Jenny Tweney; Ken Maden; Jackie Knight (minutes)

Apologies: Pat Clinton

VESTRY MEETING

1. **Prayers**
2. **Election of wardens, including Deputy Wardens:** SW gave thanks to KM and PC for their work as Churchwardens.
KM agreed to stand for a further term, this was carried unanimously.
Proposed: CC; Seconded: AR
PC was not able to attend this meeting but had previously spoken to SW and was unsure whether she wished to continue in the role. It was agreed that a further discussion with PC will take place and, thus, no vote was taken at this time.
ACTION: KM will have a conversation with PC before the Churchwardens meeting in early July.
The Vestry meeting concluded.

ANNUAL PAROCHIAL CHURCH MEETING

1. **Apologies:** Pat Clinton
2. **Minutes of the last meeting held on 25th April 2022 and approval of minutes:** The minutes of last year's meeting were accepted as a correct record.
Proposed: CC; seconded: JT
3. **Matters arising:** There were no matters arising.
4. **Election of PCC members:** Michelle Young has been added to the electoral roll for St John's and invited to join the PCC as an ALM.
Proposed: CC; seconded JK
The following members of the PCC were re-elected: CC; JT; JK and PC
Proposed: KM; seconded: AR.
The following members of the PCC were re-elected: KM and AR
Proposed: JK; seconded: JT
5. **Election of 1 Deanery Synod member:** JK agreed to stand another term.
Proposed: CC; seconded: JT
6. **Electoral Roll Report:** The report was presented. There are 2 new members bringing the total to 16. The report was accepted. There were no questions.

7. Annual Report and Financial Statements for the year to 31st December 2022: The Treasurer presented the report and gave thanks to Mr Harwood, the Examiner of Accounts. SW and the PCC thanked CC for all her work. The report was accepted with no questions.

8. Appointment of the Examiner of Accounts: Mr D. Harwood was appointed.
Proposed: CC; seconded; KM.

9. Reports:

- a) Churchwarden's Report: KM gave thanks to all the Ministry team and to the PCC. The report was accepted. There were no questions.
- b) Secretary's Report: The report was accepted. There were no questions.
- c) Deanery Synod Report. The report was presented, followed by a discussion on the Diocesan, Deanery and Parish priorities. The report was accepted with no further questions.
- d) Safeguarding Report: The report was accepted with no questions.

10. Date of Annual Parochial Church Meeting 2024:

The APCM will take place in May, 2024, date to be confirmed in February 2024.

PCC MEETING

1. Election of Treasurer and Secretary:

CC agreed to stand as Treasurer for a further term.

Proposed: JT; seconded: KM

JK agreed to stand as Secretary for a further term.

Proposed: JT; seconded: KM

SW proposed thanks to both and proposed that interim meetings could be held in her absence, chaired by KM or JK.

2. Minutes of the meeting held on 16/4/23 were accepted as correct.

Proposed: JT; seconded: AR

3. Matters arising:

Easter flowers: the church was beautifully decorated for Easter.

Opening the church: running smoothly.

Coronation celebrations: the Coronation Coffee and Cake was well attended despite the weather, enjoyed by all and raised £125+. All the PCC agreed to have their names added to the commemorative tapestry.

Spring Fayre: a poster has been prepared. There is a copy in the vestry to go in Memorial Hall. It is advertised on the website and Facebook. In the absence of CC the following jobs were allocated:

Tombola JT

Cakes DM

Books / Bric-a-brac AR

Crafts MY

Refreshments JK

The Xmas Fayre has been booked for 2nd December. SW offered to bake a guess the weight cake.

Cream Teas the following rota was agreed:

18th June CC

16th July JT

20th August JK

£5 per head to cover drink, scone and piece of cake; not booked in advance.

Anne Poulter is hunting down advertising material previously used. JK will do posters.

4. **Quinquennial Review:** we are obliged to undertake a QR within this calendar year. SW and MY provided names of architects to approach.

ACTION: KM and JK to contact architects and arrange a meeting.

5. **Roof:** The Benefact Trust Building Improvement Grant appears to offer grants to Christian churches in urgent need of repair. However, based on the latest quote from D A Cook of £83,480 + VAT we would need to raise match funding of £25,000 before we could apply. At our current rate of raising funds this would be a 10 year + endeavour. We agreed we need further assessment of what is urgently required before we apply for a grant. MY provided a list of builders/architect that she had worked with in the past.

ACTION KM and JK to contact builders to get advice on cheapest way forward.

AOB

- a) **Wafers** We require more wafers. KM to liaise with Kevin.
- b) **Wedding on 24th June.** The Church needs to be unlocked for the wedding rehearsal on Monday, 19th June at 6.30pm
- c) **Terracycle recycling project:** MY distributed leaflets asking for old stamps and oral hygiene throw outs which can be recycled to fund bat protection. Bring it to church for MY to collect on second Sundays.

Next meeting: Monday, 26th June 10.30 at church

Monday, 31st July 10.30 at church

6. **Spring clean:** Friday 16th June at 10am.
7. **The Grace:** the meeting concluded with the Grace.